

CONFIRMED MINUTES

BOARD MEETING 9 2022

At the **Board Meeting 10** on **13 Sep 2022** these minutes were **confirmed as presented**.

Name:	Waitaki Boys High School
Date:	Tuesday, 30 August 2022
Time:	6:30 pm to 10:05 pm
Location:	Waitaki Boys High School, Waitaki Ave
Board Members:	Andrea Ludemann (Chair), Cornel van Basten, Darryl Paterson, Greg Wilson, Katrina Miller, Mat O'Sullivan, Paul Edmondston, Silou Temoana, Kirsti Broad
Attendees:	Kara Cox
Apologies:	Ethan Reille

1. Major Decisions and Discussions

1.1 Welcome

- 6.45pm start
- Mat O'Sullivan joined via Teams link.
- Andrea welcomed all to the meeting, including special guests from SLT - Roger van Booma and Aisea Fifita.
- Andrea welcomed Kirsti Broad to her first meeting.
- Andrea shared a karakia.

2. Opening Meeting

2.1 Confirm Minutes

Board meeting 8 - 26th July 2022 26 Jul 2022, the minutes were confirmed as presented.



July 2022 Minutes confirmed

Minutes approved

Decision Date: 30 Aug 2022
Mover: Cornel van Basten
Seconder: Greg Wilson
Outcome: Approved

2.2 Interests Register

2.3 Finance

- Greg to share the July reports with the Board.
- Felt not a lot to share as moving with a similar momentum to last months reports.
- Going forward it will be important to maintain the processes and budgets we have put in place to keep the moving in the right direction.
- Audit report - no concerns with this, did not highlight any significant issues with the school.
- Leave reports - there are some quite large balances accumulating, may need to be a conversation we pick up to manage as a potential financial risk.

3. Actions from Previous Meetings

3.1 Action List

Due Date	Action Title	Owner
26 Mar 2021	Don House Concept plan Status: Completed on 26 Jul 2022	Mat O'Sullivan
28 Feb 2022	Middleton Lease Status: In Progress	Darryl Paterson
29 Apr 2022	Student voice Status: In Progress	Darryl Paterson
23 May 2022	Privacy Policy and Procedure Status: In Progress	Darryl Paterson
29 Jul 2022	Read RAMs Forms Status: Completed on 15 Aug 2022	Andrea Ludemann
31 Jul 2022	Restraint Training for Staff Status: On Hold	Darryl Paterson
31 Jul 2022	Middleton Report Status: Completed on 7 Sep 2022	Darryl Paterson

4. HOD/TIC reporting

4.1 HOD/TIC reporting

4.2 Technology - John Robinson

John Robinson entered the meeting at 7.00pm.

- Andrea welcomed John to the meeting.
- Technology report taken as read.
- Highlight from the report - 9LE, who have been a challenging class, I asked them to do some homework and it was difficult to read so I created a graphics exercise which involved forming letters which they seemed to take a lot of pride in doing and I was quite impressed - reminded me sometimes you need to go back to basics.
- Staffing issues - New teacher, Daniel Childerley, is settling in well and the department has improved so much having another teacher who is trained in tech - he is still finding his way around the NZ curriculum but he has a very good brain and a professional attitude.
- Results - how are these tracking? Level 1 workshop class can be a struggle as they have had various relief teachers so we are stopping practical work with this group and getting into the more paper based work to fill the gaps in. Think we will get them through - potential not the external side but working to get them as many credits as possible.

- Moderation - Can be quite challenging to find teachers to help with moderation as we don't have the skilled teachers to complete the marking.
- Disruption and on going vandalism - observation from new Tech teacher, some boys quite unsettled / unhappy and lash out by breaking things. Things appear to be settling down now and it will take a wee while for things to settle down.
- Do the boys see IT technology as a pathway for a career in a future? We do have some boys that are quite capable to move into this field and do have some students showing interest. One of our Year 13's from last year has moved into a career with New Era who runs our school IT.
- Would be great to do some practical work around the school that is technology based.

Andrea thanked John for his time and his reporting.

John exited the meeting at 7.15pm

4.3 Music - Stephen Hinds

Stephen Hinds entered the meeting at 7.16pm.

- Andrea welcomed Stephen to the meeting.
- Music report taken as read.
- Highlight from report - One particular student in my class has benefited greatly from the student teacher we have on staff at the moment - she has connected amazingly with the students and they are pushing to get their credits.
- 48 students taking lessons is a great number for this year. Covid has greatly effected this area.
- Loan instruments - at this point in time we are covered - we have just received a donation from the Rotary club and were able to get a brand new drum kit.
- Not many students interested in taking up Youth Orchestra, a few more becoming interested in concert band but would like to see these numbers increase.
- Common theme re student motivation seems to be coming through - any tricks you are using to improve this? Calling home helps and getting them to stay back at lunch time.
- Discussion around Big Choir.

Andrea thanked Stephen for his time and his reporting.

Stephen exited the meeting at 7.30

4.4 Agriculture - Elizabeth Prentice

Elizabeth Prentice entered the meeting at 7.30pm.

- Andrea welcomed Elizabeth to the meeting.
- Agriculture report taken as read.
- Highlight from report - This years 9BU explaining things to last years 9BU was great to see younger students taking an interest.
- Pilot course has been quite successful - 1.1 moderation has been and gone, have just sent 1.2 away and might be a while before we get those results back. Has been a really interesting experience and have gained some insight into the Ministry and NZQA. Some unit standards exclude achievement standards and it can get very complicated - have not been able to get a straight answer around this yet. Buy in from the boys around the pilot has been phenomenal - it would have been going so well without this.

- Behavioral issues and connection between literacy and behavior issues - a lot of this can be handled within the class but this then takes time away from other boys in the class, I try to utilize the Deans and Counsellor when I can.
- Great to have other staff members to confer with - I can speak with Emma around numeracy or Ryan around literacy. Everyone is very supportive.

Andrea thanked Elizabeth for her time and her reporting.

Elizabeth thanked the Board for all they do for the school.

Elizabeth exited the meeting at 7.50pm

4.5 Art - Kay Strathern

Kay Strathern entered the meeting at 7.51pm.

- Andrea welcomed Kay to the meeting.
- Art report taken as read.
- Highlight from report - I feel as though the tides are turning and we are somewhat turning around the corner - has not been an easy year with attendance and disruptions causing many disruptions.
- Has been progress with results and in student work in 2021 and this has crossed over into 2022 and the students who have taken art this year in year 11 are a lot more able on average and should be getting great results.
- Behavior and engagement is a common theme with the HODs.
- Seems we are tracking well for the end of the year.
- Aisea thanked Kay for her excellent reporting and for the time she dedicates to the Art department.
- Resourcing - Art room is a relatively small space for one department, maybe potential to move some things around to create a more functional space. Would love to get the kiln back up and running and do some of this work with the junior classes.
- Students turning up to classes without their resources can be very frustrating - I know this is not isolated to just the art room but it is quite a niggle for me.

Andrea thanked Kay for her time and her reporting.

Kay exited the meeting at 8.15pm

4.6 Board time refresher

4.7 Social Sciences - Tony Blackbeard

Tony Blackbeard entered the meeting at 8.16pm.

- Andrea welcomed Tony to the meeting.
- Social Science report taken as read.
- Highlight from report - I'm reasonably happy with my results on my internals and would love to get 100% pass rate with my externals. Am hoping to get some excellence achievements but marking can be very harsh.
- Have found some great engagement within a game called Clonk.
- Excellent reporting with all teachers within the department identifying their successes and reflecting on their work.

- Common theme around disengagement - is this Covid? Can be held accountable for some but when work is posted online students don't seem to complete it, they need a lot of pushing. There are those students that are diligent but a majority need pushed.
- There are some students who will not achieve but the majority should by the end of the year.
- Discussion around having number of credits per subject available to parents so that they can keep on pushing their sons to try and obtain them. This information is available for parents on Kamar at present. Systems seem to be there but how well are they known to parents and the community.

Andrea thanked Tony for his time and his reporting.

Tony exited the meeting at 8.32pm

4.8 English - Ryan Westgate

Ryan Westgate entered the meeting at 8.32pm.

- Andrea welcomed Ryan to the meeting.
- English report taken as read.
- Highlight from report - the job Robert did with his Level 1's before he left - they completed 3 internals - he made it a priority and it was great to see.
- Absence among staff and students has been a disruptive factor this year, how are you tracking for end of year exams? Since we decreased the number of externals we will be completing we should be in a pretty solid spot. Still having the battle with externals when students who have enough credits don't see the point in completing externals.
- Biggest challenge would be among the junior school - literacy is quite low and the changes NCEA will be quite challenging. As a department we will need to rejig how we teach for these new standards.
- Literacy is something that needs to be picked up across all departments.
- Kahui Ako and learning progression framework discussed.

Andrea thanked Ryan for his time and his reporting.

Ryan exited the meeting at 8.52pm

4.9 Maths Emma Prosser

Emma Prosser entered the meeting at 8.53pm.

- Andrea welcomed Emma to the meeting.
- Mathematics report taken as read.
- Highlight from report - Were getting the boys across the mark, we have low achievers having success along with our academic achievers.
- At risk students look to be very well followed and catered to which is great.
- A lot of the at risk students appear to not have devices - not necessarily because they have never had one but it has been damaged or lost at some point during the year.
- Biggest challenge is mainly around absences - students are all coming back in at different places and its a challenge to try and get them up to pace and keep them on their track.
- Literacy in mathematics - we teach OSIM. Lots of practice and lots of repetition.
- Question raised around Emma's concern with changes in department at the start of the year - overall going better than at the start of the year.

- Numeracy pilot - entered 66 - had 50 actually sit - 29 of the 50 achieved. 10 year 9's achieved numeracy. 18 year 10's from top math class and 1 from the lower math class.
- Level one pilot - Curriculum hasn't changed so much it has just been more compacted - more unit based tasks.

Andrea thanked Emma for her time and her reporting.

Emma exited the meeting at 9.10pm

4.10 Science - Jeremy Mansell

Jeremy Mansell entered the meeting at 9.11pm.

- Andrea welcomed Jeremy to the meeting.
- Science report taken as read.
- Highlight from report - The juniors all seem to be progressing and the overall results among the seniors are positive.
- Pleased within our department as to how we are tracking with our goals. The last couple of years have been appalling with the continuity of learning with lock downs, sickness etc. so it has been hard to get students motivated and progress as a department.
- Attendance and resilience is an issue with the students at the lower end, they don't really want to be at school and it can be a lot of work trying to keep them on task and not disrupting the class. Discussion had around approach to their learning with these particular students.
- Literacy through science discussed - working with learning support co-ordinator to develop plans for Year 9 and 10's.
- End of year preparation - Seniors around 2 weeks behind so will be a bit of a sprint finish - Boys are aware around what work needs to be done.

Andrea thanked Jeremy for his time and his reporting.

Jeremy exited the meeting at 9.29pm

4.11 Darryl Paterson

- Darryl's reports taken as read
- TOD in Dunedin good success.
- School roll has been decreasing
- ERO - to be discussed next meeting.
- Open night - Very successful open night.
- Covid rates at lowest ebb in last 12 months.
- Property - some old Hostel dorms being knocked down before Jan.
- Hostel ablution update.
- Middleton report to be presented by Ray at next meeting.

4.12 Board reflection

- Additional meeting scheduled for the 13th September.
- Election closes 21st September.

- Every two years we are to survey our community - working through this to get it underway, we have Janice starting work on this and will bring forward into meeting for the 13th.
- HOM Trust - distributed email form Michael Forgie re QS approval, a little fuzzy in terms of process as to if it should have gone to trust first, but is underway now and Michael will touch base every couple of weeks.

- Board reflected on the reporting.
- HOD reporting to the Board is extremely beneficial as the teachers are the engine of the school. This is a positive process that we need to embed.
- Quality of reporting has improved immensely.
- HOD's seem to have a great understanding of the students that they are working with and had all identified 'at risk' students.
- Reports did seem to highlight the apathy of the students.
- Great positive work coming from the English Department around literacy.
- Would like to see all departments identify the key impediments that are stopping the kids from engaging in their areas and develop strategies to rectify this.

- Andrea thanked all for their time and thanked Roger and Aisea for their time and input.
- Employee of the month - Card to all HOD's as a thanks.

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.


Karakia

Evaluation

EOM

Signature: _____

Date: _____



18/9/2022

